



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Govt. J.S.T. P.G. College, Balaghat
• Name of the Head of the institution	Dr. Govind Sirsate	
• Designation	Principal (In-charge)	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07632248807	
• Mobile no	9329850063	
• Registered e-mail	hegjtcbal@gmail.com	
• Alternate e-mail	pgcollegebgt@yahoo.com	
• Address	Govt. J.S.T. P.G. College, Balaghat Kali Putali Chouk, Near Hanuman Mandir, Balaghat	
• City/Town	Balaghat	
• State/UT	Madhya Pradesh	
• Pin Code	481001	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Raja Shankar Shah University, Chhindwara				
• Name of the IQAC Coordinator	Dr. M.S. Markam				
• Phone No.	07632248807				
• Alternate phone No.	07632241588				
• Mobile	9827953775				
• IQAC e-mail address	hegjtcbal@gmail.com				
• Alternate Email address	mmarkambgt@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://mhighereducation.nic.in/Portal/Handlers/AQAR_ReportByID.aspx?ID=478				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mhighereducation.nic.in/jstpgcbalaghat				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.14	2019	18/10/2019	17/10/2024
6.Date of Establishment of IQAC			18/05/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt J. S. T. P. G. College, Balaghat	MPHEQIP	World Bank	2020-21	299800	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Teaching-learning activities on online platforms during Covid-19. Online CCE. Development of e-contents for students. Webinars are organized by various departments under IQAC.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Training programs will be organized for faculty members to conduct online classes during COVID.	Online classes on google meet and other online platforms. Continuous and Comprehensive Evaluation (CCE) through online mode. e-content prepared for UG and PG students.
All the faculty members will be encouraged to conduct research and published their research in UGC care listed and globally recognized journals.	Mobile app has been developed for identification of UGC care listed journals. Due to the encouragement, 2 papers of faculty members were published in a globally recognized journal.
All the departments will be encouraged to organize different academic excellence activities under Madhya Pradesh Higher Education Quality Improvement Project (MPHEQIP).	Six Webinars has organized by various department.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	15/01/2022

15. Multidisciplinary / interdisciplinary

Govt. J.S.T.P.G. College offers education in the major disciplines of Science, Arts, Commerce, and Law. The institution offers maximum flexibility to select various subjects according to student choice. In the present academic year out of the new 2563 students 743 students enrolled in arts, 1338 students enrolled in science, 402

students enrolled in commerce, and 80 students enrolled in law.

16. Academic bank of credits (ABC):

New education policy will be implemented in all government colleges under the Madhya Pradesh Higher Education Department from the session 2021-22, which is based on the choice-based credit system. Course credit is the basic unit of academic workload based on the study time factor. Academic Bank of Credit (ABC) will be set up to keep the academic credits safe till that time in the event of the student canceling the study due to any reason so that the student can redeem his credits. Guidelines on ABC issued by the affiliating university from time to time are being implemented by the institute. Continuous workshops and orientation programs are being organized by the institute on Academic Bank Credit. A separate information page will be launched on the college website.

17. Skill development:

Various skill development vocational courses will be implemented in the present academic year under the flagship of IQAC according to local demand.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute conducted various seminars and workshops to encourage students to learn about the Indian Knowledge System under IKS Cell.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Govt. J.S.T.P.G. College offers outcome-based programs that are designed keeping in mind the national and global requirements. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes, and course outcomes.

20. Distance education/online education:

The study center of IGNOU University is established in the college, which promotes distance education. Swayam Portal, E-shiksha Portal, and Google classrooms are used for online and blended teaching.

Extended Profile

1. Programme

1.1

26

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1	4047	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2	2980	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3	1447	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	54	
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.2	62	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	53
4.2 Total expenditure excluding salary during the year (INR in lakhs)	89.14
4.3 Total number of computers on campus for academic purposes	105

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We are strictly adhered to run the syllabi of the curriculum imposed on us by our Madhya Pradesh Higher Education Department for UG and our parent Chhindwara University for PG level. Institute conducts the curriculum within the overall framework provided by the University as well as the functioning of the curriculum can be delivered depending on resource potential and institutional goals. The Head of the institution has to distribute the curriculum among the concerned department faculty (Heads). After receiving the teaching plans of the respective faculty, then the heads of respective departments distribute the workload among their departmental faculty. Our institution follows a blended teaching method for effective curriculum delivery. Virtual Classes, Online teaching, Google classrooms, What's up group & Telegram groups are used to deliver information and knowledge among the student. Our faculty tries to penetrate the curriculum by running different academic activities such as seminars, project work, tutorials, assignments, group discussions, etc. This will help to understand practical knowledge of respective subjects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

We are Government Institute which have to follow academic calendar prepared by M.P. Higher Education Department. We have annual system in UG and semester system in PG. We are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any teaching lacuna. Continuous Comprehensive Evaluation (CCE) of the student are organized every six months of academic year for UG Student. Similarly, for PG student Continuous Comprehensive Evaluation (CCE) is organized in every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://highereducation.mp.gov.in/?page=LFr7ysJapeU%2B34uRluaXzg%3D%3D

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-Cutting Issues: The institution addresses cross-cutting issues like professional ethics, gender sensitization, human values, and environmental sustainability through various activities. Students participate in quizzes, essay and poetry competitions, and street plays (nukkad natak) on these themes.

Gender Sensitization and Equality: The NSS organizes activities related to gender sensitization and environmental issues year-round and during camps. Initiatives include karate training for self-defense, health check-ups for women in girls' hostels, and seminars on gender roles and sensitization.

Environmental Issues: The college's eco-club conducts plantation drives and promotes greenery on campus. Campaigns against plastic pollution and efforts to create a plastic-free environment are also encouraged.

Human Values: Activities like blood donation camps, anti-drug (Nasha Mukti) campaigns, and rallies raise awareness about social issues. Voter awareness camps for women candidates and other initiatives promote human values and gender sensitization.

Professional Ethics: Research methodology and professional ethics are integral to the master's degree curriculum for all science subjects. Students engage in field projects, internships, and other practical experiences as prescribed in their syllabus, promoting professional ethics and practical knowledge.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

746

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
4174	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
3637	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also in their level and pace of comprehensibility.

Remedial Classes for SC, ST, OBC and weak students have been organized. The Departments draw up the schedule for organizing remedial classes for slow learners. This exercise is done in a discreet manner and slow learners are encouraged to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one-to-one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.

Advanced learners are encouraged to study recommended readings listed in each syllabus. Net Coaching Centre, Civil Services Examination Coaching Academy and UGC Coaching for Minorities Entry into Services offer specialized programs to cater to the growth of advanced learners under the Swami Vivekanand carrier guidance scheme.

Students are encouraged to participate in seminars, conferences, and workshops to gain knowledge. The library also ensures accessibility to computer facilities and internet for the online material, extends its timings, and provides an atmosphere for conducive learning to both slow and advanced learners.

File Description	Documents
Paste link for additional information	=
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8420	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. J.S.T. P.G. College Balaghat M.P. Believes in the adoption of student's centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Role Plays, Team works, Debates, Seminar Quizzes, and case studies Specifically Students centric Teaching Methods are reflected in project work, Field visits, Industrial visits & guest lectures. Specifically, the student's centric methodology includes. 55Numbers of teachers on a roll, use ICT (LMS/E-resources) through the interactive board, LCD, projectors, etc. in 6 ICT-enabled classrooms and 2 smart classrooms. Our Institution also uses SWYAM, E-pathshala, Google classroom & other online platforms.

1. Experiential Learning

Participation in competitions at various levels

Field Visits

Industrial Visits

Guest Lecture

2. Participated in Learning Teamwork Debates and Group discussion

3. Problem-solving Methodology Analysis and Reasoning Discussion
Quizzes Research Activity

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	=

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate-related jobs ready. As a consequence, teachers are using technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors are available
2. Desktop and Laptops-
3. Printers
4. Photocopier machines
5. Scanners
6. Seminar Rooms
7. Virtual class-
8. Online Classes through Zoom, Google Meet, Google Classroom

Use of ICT By Faculty

1. Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors. They are also equipped with online search engines and websites to prepare effective presentations.
2. Online quiz- Faculties prepare online quizzes for students after the completion of each unit with the help of GOOGLE FORMS.
3. Video Conferencing- Students have been counseled with the help of Zoom / Google meet applications.
4. Video lecture- Recording of video lectures is made available to students for long-term learning and future referencing.
5. Online competitions- Various technical events and management events such as Poster making, Project presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

56

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. J.S.T.P.G. College Balaghat, M.P. Carefully implemented the curriculum designed by the affiliated University, as per the curriculum, of course, each department implemented as per guidelines mentioned in the curriculum, each department runs PG Courses semester and UG Courses year-wise. Continuous Internal evaluation conducted in our college. As per rules, each department conducts internal assessment unit test/assignments of 10 marks and as per marks obtained, internal assessments are to be done. Similarly, Project assignments, Seminars, Theory assignments, and practical assignments are also evaluated by the rules of the affiliated universities. Above mention, internal assessment activity is arranged in each semester/year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	=

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Govt. J.S.T. P.G. College Balaghat M.P. has a transparent and robust evaluation process. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on a merit basis by the higher education department and the lists of merit students are displayed on notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at the college and university level. Assignments Submission, Field Visit / Field Work, and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar.

For transparent and robust internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	=

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to

communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings

The Govt. J.S.T.P.G. College Balaghat, M.P., is running Under Graduate (B.A, B.Sc, B. Com), Self finance (B.Sc. (CS), B.Sc. (Biotech), B.Sc. (Micro), B.Sc. (Biochem)) and Post Graduate 14 subjects in the college those are viz. English, Geography, Geology, Hindi, Political Science, Economics, Chemistry, Law, Physics, Botany, Zoology, Mathematics and Commerce.

Program Outcomes

- Developing intellectual, personal and professional abilities through effective communicative skills; ensuring a high standard of behavioral attitude through literary subjects and shaping the students socially responsible citizens.
- Upon successful completion of the program, the students are introduced to communicative skills, to enable them to practice those skills in their daily life.
- By virtue of the training they can become professionals

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Govt. PG college Balaghat M.P. has a system in place for measuring the levels of attainment of course outcomes, programme specific outcomes and programme outcomes.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The continuous evaluation is done through tests, quizzes, written assignments, oral presentations, field work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

Attainment of the Programme Specific Outcomes

The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

The Govt. PG college Balaghat M.P. has also utilized student satisfaction survey developed by NAAC (for conducting it during assessment and accreditation process).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2057

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1ANNqZyToF9qmed4CzB8XO2O9-Pq8CcGRu3GcuhNgT14/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

200000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Govt. J.S.T. P.G. College has created an ecosystem for Research and Innovation. The college has established a central instrumentation facility in Biotechnology department. The college has research cell to motivate the faculty member to write research project. The M.P. Higher Education department recruits dynamic and highly qualified faculty through AP P.S.C. exam to mentor and channelize the young minds. Institute encourage the faculty members to pursue their Ph.D. and Research work. Swami Vivekanand career guidance cell of college is continually working for empowering studies. Institute is planning to develop a Incubation center for young minds.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the beginning of the session 2020-21 at the time of admission the new comer students were provided Form No. 6 for the purpose of getting new eligible students to register in Voter List. The Form No. 6 were made available by District Election

In the month of 29/12/20 "A Fit India Campaign Cycle Rally" was organised .

In 30/1/2021 'Nasha Mukti' oath taking program was held to aware the student about the deleterious effect of drug and alcohol.

On date 16 February 2021 to protect the women against domestic violence a movement was organised named 'Sammaan Abhiyan' under the topic women's protection against increasing crime.

A mental health program in collaboration with the district health department on 26 /2/2021. In these programs renowned psychologist of , Dr.Prashant Jain and Dr. Arun Lanjewar delivered a lecture on how to come across the mental disorder and also to promote good

mental health among youngsters.

From 15 /3/21 to 17/3/21, Three days 'Cycle Rally' was flagged off by the college under the ongoing 'Azadi ka Amrit Mahotsav' program to tour and explore the historical places of Balaghat district. Many volunteers of NSS, NCC and some college students have actively participated .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

352

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution provides adequate facility for optimal utilization of physical infrastructure because it is important resource to develop the integral innovation, team spirit, originality and competence in the students, expose them to face the global challenges and become pioneers of Indian vision of modern society.

Time to time up-gradation and addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments, lab technicians as per course requirements.

The Time Table committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipments.

- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.,.
- It is used as an examination centre for Government examinations/University Examinations like MPPSC, VYAPAM etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	No Additional Information

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have the broad vision for students all round personality. Numbers of tournaments & competitions are arranged by the college. The department of sports in the college is well equipped with various facilities in sports and games for indoor and outdoor also. The college has indoor game facilities as Chess, Carom, Table Tennis and Badminton. Volley ball court, as outdoor games. A sophisticated gymnasium is also facilitated by the college for the students to develop their physical strength and fitness. The department of sports is functioning under the guidance of Dr. J.S. Sondhi. The department conducted State Level tournaments. Our Students were also selected in University level teams in various sports and games.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honored with medals, trophies and certificates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.72

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Integrated Library Management System (ILMS) is in progress. Government Jata Shankar Trivedi College Library is one of the oldest and the richest among district College Libraries. It came into existence along with the foundation of the college in 1958. It has a diverse collection of 54691 (Fifty four thousand seven hundred one) Books and 10 CDs of various disciplines. Subscribes to 65 newspapers and magazines and has a rich collection of various reference sources such as encyclopedias, dictionaries, atlases, and yearbooks, etc. There is one reading halls for students and other facilities are available in the library

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	No Additional Information

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.15 book purchased

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

390

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides Internet, Wi-Fi facility and LAN to the staff members to meet connectivity requirements. We give provision of power backup using power generator to avoid disturbance in smooth conduct of office work etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	No Additional Information

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.87

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Govt. J. S. T. P. G. College Balaghat has adopted some procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of library: For maintenance of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the various departments of the colleges.

Maintenance of the laboratory: The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per there requirements of the teaching departments of the college.

Maintenance of the sport facilities: The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport department of the college.

Maintenance of Computers and IT facilities: The office of the principal decides about purchasing necessary IT equipment as per recommendations received from the departments of the colleges and the administrative office of the college.

Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	No Additional Information

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7979

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 613">Link to Institutional website</td> <td data-bbox="555 512 1471 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 620 550 683">Any additional information</td> <td data-bbox="555 620 1471 683" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 689 550 815">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="555 689 1471 815" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to Institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
1050									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
1050									
<table border="1"> <thead> <tr> <th data-bbox="86 1216 550 1279">File Description</th> <th data-bbox="555 1216 1471 1279">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1285 550 1348">Any additional information</td> <td data-bbox="555 1285 1471 1348" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1355 550 1547">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="555 1355 1471 1547" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2143

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

07

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

JST PG College, Balaghat, stands out for its commitment to nurturing student representation and engagement. By empowering students through the Student Council, involving them in administrative

processes, and fostering a rich tapestry of co-curricular and extracurricular activities, the institution prepares students not only for academic success but also for leadership roles in society.

Continued efforts to strengthen these initiatives will ensure that JST PG College remains a vibrant hub of learning and personal development, where students thrive and contribute positively to the community.

There is a student council, sports club, eco club, NSS club, NCC club, cultural club, Health club and social work club of students in our college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. J.S.T.P.G. College is a registered Alumni Association under the Societies Registration Act. It was formed on 11th June 2012 at

The Registrar of Society, Pune Region. Registration No: Mh-1290/2012/Pune under Societies Registration Act 1860. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. The Alumni Association contributes through various means: Book Donation, Alumni Interaction etc.

Here are some important points of our alumni engagement program in a college :

1. Establishing a Strong Alumni Network:Regular Communication Channels
2. Alumni Events and Reunions
3. Career Support and Mentorship Programs
4. Involvement in College Activities
5. Fundraising and Financial Support
6. Recognizing Alumni Achievements
7. Feedback Mechanisms
8. Alumni Chapters and Ambassadors,Utilizing Technology,Building Long-Term Relationships:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To motivate students to gain knowledge through various academic and extracurricular activities.

To strive for the student's all-round development.

To achieve excellence in arts, science, and commerce.

To impart quality education in different disciplines.

To strive for better results. To develop the secular spirit and religious tolerance.

To develop linguistic skills and computer awareness to face technological needs.

The mission of the college is to ensure that the students are prepared to face new challenges in their personal and professional life with dignity.

File Description	Documents
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Mission.aspx?InstId=Mzk3
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization of Power

- All faculty members are given certain administrative responsibilities. The delegation of responsibilities leads to transparency, faculty development and faculty enrichment.
- The institute follows delegation, decentralization and empowerment policies while entrusting the responsibilities to faculty and staff.
- In view of above, the institute plans and declares various

academic committees covering both faculty and administrative staff.

- The collective decision making is encouraged at all levels. Decisions taken by different committees are deliberated at the level of Principal's office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Admission

First Year/Semester admission completely online via mp higher education portal. Admission of the students is Merit based as per government rules and regulations. There is a separate list for reservation/special category based on the Reservation Policy of the government. Category wise merit wiselist is also published.

Human Resource Management

Human Resource Management Professional development of teacher educators through research activities, research guidance, activities of research committee, research based consultancy services, etc. Training of new generation teachers to transfer the inherent values of the society, training student teachers to meet the emerging educational issues.

Examination and Evaluation

College is Affiliated to Raja Shankar Shah University, Chhindwara, M.P. Examination is conducts on the early basis and PG examination

is conducted through semester system. Conducts periodic tests and internal assessment by respective course coordinators and standardise the internal assessment procedures by the college coordinator and the principal, conduct model examinations, semester and examination and practical examinations. Conduct unit tests, CCE, written and oral tests, model exam, semester and yearly exams and practical examinations conduct re-examination for absentees discuss previous question papers before examinations - display of internal marks.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://epravesh.mponline.gov.in/Portal/index.aspx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ORGANIZATIONAL STRUCTURE :

Governing Body...

- Principal
- Administrative Officer
- Advisory Committee
- Head Clerk,
- ALL HODs
- Accountant
- Librarian & Office Section

GOVERNING BODY

The Governing Body is a group of persons constituted for the purpose of administering institutional development activities. As far as Decision making process is concerned, Board members (JBS) & Govt. HED Department are giving relevant guidelines for Academic affairs, Faculty Recruitment, Infrastructure, Budget and promotional matters.

ACADEMIC COUNCIL

The Academic Council will be solely responsible for all academic matters, such as, framing of academic policy, approval of courses, regulations and syllabi, etc. The Council will involve faculty at all levels and also experts from outside including representatives of the university and the government.

FINANCE COMMITTEE:

The Finance Committee will provide financial advice to the Governing Body and will meet at least twice a year. Depending on the funds available, the Finance Committee will recommend the institution's budget for building, book purchases, and consumables, among other things. The Committee develops and approves department-by-department budget estimates for the procurement of lab equipment, consumables, and non-consumables from year to year.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Management provides the following welfare activities to the staff:

- Approach road
- Health care
- Provident Fund (PF & EPF)
- Dress code for class IV and supplied free of cost to the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Nil

File Description	Documents
Paste link for additional information	=
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

J.S.T. P.G. college has a governing body. The budget proposal for each financial year containing income and expenditure statements, this internal budgeting process after auditing the income and expenditure of the public participation item, submits it to the Governing Body for their consideration and approval by the College. Proposals are made on various items such as laboratory equipment, library expenses, salary payments, building infrastructure and other maintenance expenses, like every year, out of these incomes and expenditures.

INTERNAL AUDIT PROCESS: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

EXTERNAL: The College has submitted the budget proposals and income & expenditure statements to the Audit Committee for the necessary audit. External Audit Committee has visited the college for the purpose of verification of income & expenditure details and committee will authorize the income & expenditure account for that particular financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

29671624.72

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As our college is Government and self financing institution, affiliated to Raja Shankar Shah University, Chhandwara. we get the income mainly from tuition fee receipts as fixed by State Government. The college is also receives amount through Janbhagidari to meet the expenditures for running the institutions. The expenditure mainly consists of salary payments, laboratory infrastructure & building infrastructures and maintenance. For meeting the expenses if there is any deficit of funds, the same is met by the funding from Janbhagidari samiti which runs our institutions.

Optimum utilization of funds is ensured through :

Different financial sources available are.

- Fee collected from students.
- Funding from different funding agencies such as Tuition Fee,
- Contribution from the Janbhagidari.

File Description	Documents
Paste link for additional information	=
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has the system of allotting a faculty member as mentor for each student. The mentor makes an effort to know and understand the goals and interest of a student advance the educational and personal growth of the student.

IQAC supports teachers and students to participate actively in research activities by providing OOD access to attend conferences/workshops hosted by other institutions and encouraging academics to submit research articles in UGC-approved journals. Workshops are held on a regular basis. held for students to assist them in preparing research papers and presenting them in a professional manner Seminars and conferences hosted by the college as well as by other organisations. Student exposed to various platforms such as seminars and conferences to allow for an exchange of ideas would contribute to their development. Faculty members publish research papers once a year. Journals that have been authorised by the UGC.

File Description	Documents
Paste link for additional information	-
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC evaluates the teaching-learning process on a regular basis. The semester's teaching plan is effectively implemented in accordance with the standards. Faculty members are given their lesson plans for their various disciplines at the start of the semester. Topics, scheduled date, material analysis, desired learning outcome, instructional approach resource utilisation, and assessment technique are all included in the lesson plan. Lesson plans are closely adhered to the instructors, who are overseen by the Department Head. The lesson plan is used to examine the lecture delivery method. The Head of the Department goes around and monitors the staff's lectures, as well as reviewing the progress of the syllabus completion during staff meetings on a regular basis. They would be asked to hold additional coaching sessions for sluggish learners. The academic schedule is carefully reviewed by the Principal. Any inconsistency in implementation is handled extremely seriously. The teaching-learning process and overall discipline have both improved as a result of these initiatives. The

students' input is used to revise the learning outcome. The Department and the Principal will be given spoken comments, and written feedback will be given as well. The IQAC takes remedial action in response to the input.

File Description	Documents
Paste link for additional information	=
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	=
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Rangoli competition on 'Save the girl child' in collaboration with women and child welfare dept. held on 25/01/2021, in which 138 students and staff participated.

Homage ceremony (Samman Samaroh) was conducted in which essay, debate, and poster competition were conducted on serious matters on

women security, held on 16/02/2021, in which 184 students and staff participated.

Women's Day celebration: Women's day was celebrated on 08/03/2020 in which, lectures and a debate competition were held on women's empowerment, 158 students and staff participated.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1hgKe0yg2KJawFF9KbRkO995rDwVIFqWG/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College campus is plastic-free. Green Campus Campaign authorities ensure the adoption of the green protocol in all the programs conducted on the campus to reduce plastic pollution. Compost pit: There is a compost pit in the Botanical garden in the college campus. All the organic waste and garden wastes are processed in the pit and used in the garden.

Hazardous waste management - The college has exhaust fans and proper ventilation for the release of hazardous gases from lab in the Chemistry laboratory. The special drainage system is installed for the disposal of chemical waste and alkali, acids, and other

chemicals. They are drained with plenty of water so that they get diluted and cease to be harmful.

Vermicompost- Vermicompost is prepared out of dry leaves and biodegradable waste. This vermicompost is then further used in botanical gardens and other plants within the college campus. Dried leaves and the cuttings of plants are used to make vermicompost, instead of burning it. The Department of botany conducts vermicomposting and produces organic manure for plants.

Plastic-free campus- Single-use plastic is banned in the college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. 16 to 22 November 2020 Child Protection week "MAHFOOZ" In 7 days 7 topics were discussed and an awareness program was conducted on social media. 70 Participants.

2. Dt. 26/02/2021 Mental health Awareness about mental health and stress management was given by Doctors from Dist. hospital Balaghat. 115 Participants.

3. 15/03/2021 Cycle rally for unknown freedom fighters Cycle rally was organized in remembrance of unknown freedom fighters. 46 Participants.

4. Dt. 16/02/2021 Samman Abhiyan for women security by poster competition and debate. 86 Participants.

5. 29th December 2020 cycle rally for Fit India movement by NCC and NSS cadets. 60 Participants.

6. Dt. 05/01/2021 Virtual youth parliament State level Youth Parliament program organized by NYK. 55 Participants.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Dt. 31/01/2021 to 02/02/2021 Pulse Polio movement by NSS cadets about 500 children were given polio dose by home to home survey.

2. Dt. 25/01/2020 Voter awareness programme in co-ordination with women and child development department in which girls participated in Rangoli competition. 25 participants.

3. Dt. 15/03/2021 Cycle rally or unknown freedom fighters.

4. Dt. 25/03/2021 NSS girls unit cadet Ku. Shanu Choudhary participated and awarded IInd Prize in essey competition at Chhindwada University and was again awarded IInd prize under State level essey competition at Bhopal on 31 march 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/file/d/1aeznWcxam0GNaacmyW6VdISb8I_64-GL/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Independence day was celebrated on 15th of August 2020 all professor assistant professors and non teaching staff your present during flag hosting. Cultural program was presented by students.

2. On 5th of September a small program on Teachers day was celebrated by students to respect all the teachers.

3. On 1st of November Madhya Pradesh sthapna Divas was celebrated by teaching and non teaching staff of our students. Senior Professor and some students gave valuable information about establishment of Madhya Pradesh.

4. On 22nd of December birthday of Ramanujan was celebrated as mathematics day, which was organised for students and teachers. Certificates were distributed to participants.

5. On 12th of January 2021 birthday of Swami Vivekananda was celebrated as youth day. Students were given information about career guidance.

6. On 26th of January republic day was celebrated by teaching and non teaching staff of college. Flag hosting was done by the principal.

7. On 8 of March 2021 Woman's day was celebrated and all teaching in non teaching female were invited.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mentoring System for Students:

Students of college are monitored and distinguished between slow learners and fast learners. The fast learners students are given free career guidance for competitive exams and UGC NET or CSIR NET. The slow learner students are recognised and are given free extra classes for their improvement. Pass out students are tracked under student tracking and are guided for better employment opportunities. Under monitoring students are also mentored by selected teachers for vocational training provided by Norohna academy Bhopal, to improve their abilities for self employment and entrepreneurship.

Goud Gram:

Goad Gram Yojna- the college has adopted village Boda under the MP Government schemes. Village Boda is near Balaghat City with a population of about two thousand. The committee members of village adoption committee monitors various development activities in the village life sanitation, hygiene, education, health and vaccination etc.

File Description	Documents
Best practices in the Institutional website	nil
Any other relevant information	https://drive.google.com/file/d/1mYkSOJMEEROAzOwOUYNqrI_83bq592In/view?usp=drivesdk

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Community engagement and protection of local traditional knowledge:

Balaghat tribal-dominated area, where various tribal communities have traditional knowledge. Traditional knowledge is developed from experience gained over the centuries and adapted to the local culture and environment, traditional knowledge is transmitted orally from generation to generation.

Some Professor & Assistant Professors of the college were given the opportunity to prepare the Bio-diversity data of Balaghat District by Madhya Pradesh Bio-diversity Board. Under this scheme the biodiversity data of various areas of Balaghat district were collected and recorded by selected staff of our college and handed over to Madhya Pradesh biodiversity board. By this data the old traditional and medicinal record of this area was preserved.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year**1. Development of Medicinal Plant Garden:**

A botanical garden is maintained by botany department of our college. Recently some medicinal plants are also planted develop the medicinal plant garden which will further enhance the knowledge of students about ethano botany.

2. Construction of disabled-friendly washrooms:

The institution has disable friendly environment and its further planning to improve it by construction of disable friendly washroom and provide screen reading software, mechanical equipments and accessible website to them.

3. Institutional environment and energy initiatives:

The institute is planning to develop energy audits on energy and environment through development of green audit energy audit and environment audit. Institute is also planning to develop energy conservation measures like sensor based energy conservation.

